



Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held in the **Ashill Village Hall** on **Monday 6 March 2023 at 7.30pm** for the purposes detailed in the following

1. Apologies

- a) To receive & note any other apologies with reasons for absence.

2. Casual Vacancy - to note the Parish Council has one remaining Casual Vacancy to be filled by co-option.

3. Chairmans' Opening Statement

4. Public Participation

- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
 - a. Clerk was contacted by the owner of the Flying Fish public house with regards to housing a second parish defibrillator.
 - b. Cllr Fry has received a request for painting the iron fingerpost signs for the King's Coronation.
 - c. Offer from Ashill Primary School of donating outdoor table tennis tables to the Parish Council – to be located at Playing Field for community use.
- To welcome & receive reports from County Cllr Sue Osborne & District Cllr Ray Buckler subject to their availability.

5. Declarations of Interests / Dispensation Requests - to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6. Minutes – to approve the minutes of the meeting of the Parish Council held on 26 January 2023 (*attached*).

7. Planning

- i) To note the following planning applications have been submitted to SSDC since the last meeting:

Application No.	APP/R3325/W/22/3310590
Proposal	Conversion of barn to 3 dwellings
Location	2 Wood Road, Ashill, TA19 9NP
Status:	Planning Appeal



Application No.	23/00311/S73A
Proposal	Application to vary conditions 2, 3, 5 and 6 for minor amendments of approval 17/01988/FUL to include alteration to footprint, siting and other minor external alterations
Location	Forest Farm Wood Road Ashill Ilminster TA19 9LP
Status:	Planning Consultation – Comments due 6 th March 2023

8. Playing Field

- a) Cllr Fry to present an inspection report for March 2023;
- b) Cllr Fry to report on any actions taken since the last meeting of the Parish Council & further proposed objectives;
- c) Clerk to report with regard to installation of smart meter (25th January 2023);
- d) Clerk to provide communication from EDF on £150 alternative fuel payment from UK government.
- e) To receive for consideration any other matters regarding the Playing Field.

9. Highways / Footpaths

- a) Mr P Lang to provide an update on the A358 dualling scheme;
- b) Cllr Varney to give any further feedback on traffic calming measures taken in neighbouring Parishes.
- c) Cllr Fry to update on meeting with Sam Jackson (Footpath Warden for Ashill) held on 30th November 2022.
 - To receive consideration for a handrail installation on the footpath behind Ashton
 - To receive consideration for tarmac on the pathway behind Ashton Close
- a) To receive for consideration any other matters regarding Highways / Footpaths.

10. Health / Environment / Parish Assets

- a) To receive consideration for the two outdoor table tennis tables that Ashill School is offering to the Parish.
- b) Cllr Fry to update on book exchange in bus shelter(s);
- c) To receive for consideration any other matters regarding Health / Environment / Parish Assets.

11. Village Hall

- a) Cllr Fry to provide feedback from recent village hall committee meeting.
- b) Clerk has received notification from Mr P Lang that hall hire cost increasing to £2/hour from 1st April 2023.
- c) To receive for consideration any other matters regarding the Village Hall.

12. Church

- a) Cllr Pyle to report any matters regarding the Church
- b) To receive for consideration any other matters regarding the Church.

13. Communication

- a) Cllr Harvey to update with regard to the notice board upgrade;



- b) Clerk to confirm all councillors have now set up ashillpc.org.uk email addresses.
- c) Cllr Varney to give update on projector and screen for use at parish council meetings.
- d) Cllr Varney to give update on Local Community Network (LCN)
- e) Cllr Fry and Clerk to give an update on Parish Coronation Event planned for 7th May 2023.
- f) To receive for consideration any other matters regarding communication.
- g) To receive consideration and adoption of LGA code of conduct
- h) To receive consideration and adoption of Parish Council meeting dates for 2023/24
 - July 2023: 3rd July 2023 - 1930 to 2130
 - September 2023: 4th September 2023 - 1930 to 2130
 - November 2023: 6th November 2023 - 1930 to 2130
 - January 2024: 8th January 2023 - 1930 to 2130
 - March 2024: 4th March 2023 - 1930 to 2130
 - May 2024: 13th May 2023 - 1930 to 2130

14. Finance

- i) To receive for consideration February 2023 Payments / Receipts Report (*attached*);
- ii) To receive consideration for the 2022/23 national salary award agreed by the National Joint Council (NJC) for local government services:
 - a. SCP point 5 – Increase from £10.24 to £11.21/hr
 - b. SCP point 15 – Increase from £12.45 to £13.45/hr
- iii) To approve the following payments:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
Website Migration – TEEC Ltd	£576.00	£96.00	20Feb23	INV-4404
Clerk Salary (J Davidson) – October to November 2022	£398.40		-	Email from J Davidson with calculation
Clerk Salary Increase (J Davidson) – April to November 2023	£136.00		-	Email from J Davidson with calculation
Cllr Fry expenses – Mole Control for playing field	£24.24		-	Receipt provided
Cllr Fry expenses – Moss control for tennis court	£26.95		-	Receipt provided
Bouncy Castle Hire (7 th May 2023)	£110	£18.33	-	Funtasia Ltd
SALC – Clerk part 1 training	£30.00		-	INV-1940
SALC – Clerk part 3 training	£30.00		-	INV-1958
SALC – Councillor essentials part 1 (20 th January 2023)	£50.00		-	INV-1973
SALC - Councillor essentials part 1 (30 th January 2023)	£50.00			INV-2011 (due 3 rd May 2023)
SALC - Councillor Essentials Part 2 (6th February 2023)	£30.00			INV-2024 (due 3 rd May 2023)



Pete Rust - Installation of handrail at Playfield steps	£350.00		-	INV-25
Village Hall Hire (7Nov22, 21Jan23, 6Mar23) – no hire charge for defib training session.	£36.00			INV-296

15. Staffing / Training

a) Clerk to confirm attendance for the following training sessions:

- The Code of Conduct Explained for Officers – 1st March 2023 (£25.00)
- VAT for unregistered councils (VAT126) – 30th March 2023 (£30.00)
- Preparing for Audit – 8th March 2023 (£25.00)

16. Items for consideration for a future agenda

- Defibrillator replacement funding strategy
- Council 'mission statement' for landing page of website
- Future of Ashill Playing Field Bank Account
- Review of financial regulations for Parish Council
- Review of bank account signatories

17. Next Meeting – to confirm the next meeting is to be held on 15th May 2023 (due to bank holiday on 8th May 2023).

C Ball

Clerk to the Council
24 February 2023

Attachments to be shared electronically:

- Communication from Flying Fish regard defibrillator hosting with costings from SWAST, Severn Defibs and London Heart
- APC meeting minutes from 23rd January 2022
- Finance report to February 2023
- Expenses receipts (Cllr Fry)
- Invoices for Funtasia, SALC (INV-1940,1958,1973), TEEC (INV-4404), Pete Rust (INV-25)
- Email from J Davidson re: final salary payment